



Please note the following Viticus Group policy regarding cancellation of course registration:

- Cancellations received **60 or more calendar days prior** to the course start date will receive the course fee paid minus a \$75 processing fee. Registration amount paid may be applied to another course, if an opening exists, without incurring a processing fee.
- Cancellations received **30-60 calendar days prior** to the course start date will receive a refund of half of the course registration fee will be refunded.
- Cancellations received **30 calendar days or less prior** to the course start date will receive **no refund or credit** will be given.

Participants who leave a course once it has begun will **not** be entitled to a refund. This includes online course study.

Participants who fail to show up on time or miss portions of the course will **not** be entitled to a refund.

WVC dba Viticus Group reserves the right to cancel courses at any time due to inadequate enrollment. Every effort will be made to notify registrants as early as possible of a course cancellation. A full refund of the course registration fee (including lodging arranged by Viticus Group) will be issued to the registrant in a timely manner. All fees and charges for travel and lodging arranged by the registrant are the sole responsibility of the registrant.

Requests for cancellations must be in writing. Email to support@ViticusGroup.org or fax to 702.739.6420. The policy is effective beginning June 1, 2016.

Course Name _____ Course Date(s) _____

Signature _____ Date _____